

Technical Direction Document ## - Chernobyl Interviews

Task Order 1 – Technical Information Services

Performance Work Statement (PWS)

The contractor shall supply the personnel, equipment, and supplies to complete the tasks described below. This Technical Direction Document (TDD) does not constitute an assignment of additional work outside the general scope of the Contract or the Task Order; does not constitute a change as identified in FAR clause 52.243-2 entitled "Changes" nor in any manner causes an increase or decrease in performance or changes any expressed terms, conditions or specifications of the Contract or Task Order.

1.0 TASKS TO BE PERFORMED

Under DATS SOW B.2.c, the Contractor shall provide the personnel, equipment, materials, and supplies necessary to support and prepare a professional videotape of interview of Chernobyl scientists.

Task 1.1

The contractor shall prepare a professional videotape of interviews with EPA selected people who were involved with Chernobyl. Specific activities include the following:

- Prepare and submit a list of suggested questions to be used by EPA in advance of the interview
- Gather various media to include photographs and videotape that can be used to enhance the interview presentation/final product for the viewers
- Present a script to NDT as to how this media can be used to support the interview
- Arrange for, and or perform videotaping of the interviews, editing of the tapes, and production of draft and final DVDs

Interviews will be conducted in Chicago.

2.0 DELIVERABLES

—The contractor shall submit deliverables in electronic and hard copy formats (where applicable). Draft and final deliverables shall be in Microsoft Word, Microsoft Excel, Microsoft Project, and/or Adobe PDF Format and the Final Technical Report shall be provided in Microsoft Word and/or Adobe PDF format.
an appropriate video format (digital) so the product can be digitally edited and incorporated into Microsoft Powerpoint presentations.

- Provide suggested interview questions within 4 weeks following approval of the cost estimate
- Present script and media within 2 weeks following finalization of the interview questions
- Provide 3 copies draft DVD within 3 weeks following the last interview
- Provide 10 copies of the final DVD within 2 weeks following receipt of comments

3.0 PERIOD OF PERFORMANCE

The period of performance (POP) of this TDD is 4 months from the issuance of the TDD.

4.0 GOVERNMENT FURNISHED INFORMATION

There will not be any information provided

5.0 POINTS OF CONTACT

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